

**BIRMINGHAM TOWNSHIP
BOARD OF SUPERVISORS MINUTES
NOVEMBER 3, 2008**

CHAPTER 47 ORDINANCE HEARING

A hearing to consider an amendment to Chapter 47 of the Township's Building Code was called to order at 7:15 PM in the Township Building. The following Township Officials were in attendance:

John Conklin	-	Chairman, Board of Supervisors
Bill Kirkpatrick	-	Vice-Chairman, Board of Supervisors
Al Bush	-	Member, Board of Supervisors
Lloyd Roach	-	Emergency Management Coordinator
Kristin Camp	-	Township Solicitor
Quina Nelling	-	Secretary/Treasurer

The ordinance proposes that a building permit be required for all structures and buildings which are accessory to a single family dwelling which have an area greater than 250 square feet. Currently, the Uniform Construction Code only requires permits for accessory structures more than 1,000 square feet. Accessory structures include carports, detached garages, sheds, and decks.

Subsequent to the ordinance being advertised, Mrs. Camp has had conversations with the Building Inspector who believes that all sheds should require a permit, since they are weight bearing. Mrs. Camp will seek clarification on decks from L&I.

Chairman Conklin moved to continue the hearing to 7:15 on Monday, December 15, 2008. Solicitor Camp will update the ordinance proposal to add another amendment which would require a building permit for all unenclosed decks.

REGULAR MEETING

The regular meeting of the Board of Supervisors was called to order at 7:31 PM by Chairman Conklin with the customary moment of silence and the pledge of allegiance. A quorum of Supervisors was declared.

Chairman Conklin moved to approve the October 20, 2008 minutes as written. (Approved all in favor.)

Mr. Kirkpatrick moved to approve the bills submitted for payment. General Fund bills totaled \$46,199.43. Sewer Fund bills totaled \$7,368.89. (Approved all in favor.)

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

The Township is in receipt of correspondence dated October 3, 2008 from Ed Atkins, the Director of the Chester County Department of Emergency Services, requesting that the Township adopt a resolution to sign onto the February 10, 2005 Countywide Mutual Aid Agreement as compliance with the National Incident Management System is a

requirement for Federal funding. Birmingham Township is one of fourteen municipalities which have not signed the agreement.

Mr. Roach recommended that the Board sign the agreement for which is a protocol for NIMS and part of the federal funding framework. There is no cost to the Township. However, under Title 35 the Board is already entitled to federal funding.

After discussion, Chairman Conklin moved to adopt Resolution #081103 to adopt the Chester County Mutual Aid Agreement. (Approved all in favor.)

PUBLIC COMMENT

Chairman Conklin reported that the Supervisors held an executive session on October 23rd for the road inspection and to discuss salaries and personnel. Another executive session was held on October 31st with Russ Yerkes of Yerkes Associates to review their services as Building Code Official and Zoning Officer.

Chairman Conklin noted that the 2008 revenues of the Township have been significantly impacted by the decrease in real estate transfer taxes.

Mrs. Nelling thanked Richard Schwartzman for the picture he took of Sandy Hollow Park, at a reasonable cost, for inclusion in the 2009 CCATO directory.

The meeting was adjourned at 7:43 PM. (JLC)

Respectfully submitted,

Quina Nelling